



The Minnesota Medical Group Management Association

Professional Development Fund

The Minnesota Medical Group Management Association (MMGMA) is founded on the premise of lifelong professional education and growth of its membership. There are many ways these goals may be achieved. The MMGMA Professional Development Fund is intended to support professional development of working medical group managers, as well as students engaged in formal health administration studies who have demonstrated an interest in ambulatory health care management. Professional development funds may be awarded to active MMGMA members who submit applications if they are currently engaged in one of these pursuits.

Typical uses of scholarship funds include formal education or professional development activities focused on healthcare administration. These funds may be used to defray costs of tuition, registration fees, or other reasonable costs associated with ongoing education. MMGMA conferences and University of St. Thomas Certificate in Advanced Health Care Management courses (collaboration between MMGMA and UST) are both acceptable uses for these funds.

Application Process

Applicants shall complete this professional development fund application form and submit a one-page written report to the MMGMA Executive Committee. The statement should address the following questions:

- State the purpose and use intended for the scholarship funds.
- Briefly state your goals and objectives
- Comment on your interest or commitment in the field of medical group management
- Indicate the time frame within which funds will be used

Professional Development Funds – Terms and Conditions:

- Our primary objectives are to attract talented individuals to the field and to sustain a tradition of exemplary service by MMGMA members in contributions to the Minnesota MGMA as well as the MGMA.
- Individual scholarships awarded for this type of pursuit are typically \$300.
- MMGMA will award up to 30% of the scholarship fund, not to exceed a total of \$3,000 for all scholarships in a calendar year.
- Applications will be accepted on an ongoing basis.
- Awards, if any, shall be granted within 45 days of application.
- Award decisions will be made by the Executive Committee.
- Awards will be made on a competitive basis with high priority given to the need of the individual, the quality of the proposal, the likelihood that it will produce a meaningful end result, and the potential for it to reflect favorably on MMGMA.
- Applicant names will remain confidential.

Questions regarding the above process may be directed to the Executive Committee at (952) 928-4644 or info@mmgma.org.



MMGMA Professional Development Fund Application

Applicant # _____
(for committee use only)

Name: _____ Date: _____

Address: _____

City: _____ State: _____ ZIP: _____

Phone: () _____ Email: _____

Signature: _____

Scholarship categories include both MMGMA members and MMGMA student members

I am a: MMGMA Member MMGMA Student Member

I am requesting a scholarship for the following dollar amount: \$_____

1. Please provide a one-page report that addresses the following items:

- State the purpose and use intended for the scholarship funds.
- Briefly state your goals and objectives
- Comment on your interest or commitment in the field of medical group management
- Indicate the time frame within which funds will be used
- Please include any other information to support your application.

2. Attach current curriculum vitae.

Please attach all information to application and submit to the following address:

Minnesota Medical Group Management Association
Attention: Gretchen Huettman
4248 Park Glen Road | Minneapolis, MN 55416

Applicant identities will remain confidential throughout the selection process. Please allow 45 days for review of application.
